

## JOB DESCRIPTION

<b>JOB TITLE:</b>	GP
<b>ORGANISATION:</b>	The Practice Surgeries plc
<b>REPORTS TO:</b>	Clinical Lead
<b>MANAGES:</b>	None
<b>LOCATION:</b>	Various

### MAIN RESPONSIBILITIES

To deliver clinical care to the patients registered and attending the GP surgery. To work closely with the clinical leads and local management team to support the delivery of the surgeries operational plan. The GP is expected to work as part of a cohesive team and, when necessary, take lead responsibility for issues outside their immediate sphere of responsibility.

### MAIN TASKS – PRINCIPAL DUTIES AND RESPONSIBILITIES

- To provide clinical care to patients as described in the job plan, this will include consultation sessions, telephone triage, clinical administration, medicals, reports, home visits, surgery meetings and on-call (excluding out of hours)
- Working with the clinical leads and local management team to support the operational delivery of the surgeries operational plan – including list growth, QOF, Enhanced services, PBC and cost management
- To work closely with the surgery primary health care team in delivering clinical care
- To provide clinical leadership and support to junior GPs, nurses and trainees.
- Ensure ongoing CPD to keep abreast of new clinical developments and maintain an appreciation of the commitments and requirements of the wider clinical workforce
- Ensure that personal mandatory or organisationally required training is up to date
- Ensure regular personal appraisals and participation in 360 degree feedback questionnaires
- Document and report significant events and matters relating to clinical governance to the locality lead or locality manager.
- Support for sales, marketing and communications teams
- At all times to behave as a professional clinician and act as ambassador for The Practice

### PERSON SPECIFICATION

- Current registration with GMC and engaged in regular clinical work
- An experienced doctor with GP accreditation
- MRCGP examination or equivalent experience
- Sound knowledge of the principles and values that support good medical practice
- Good organisational skills
- Will have excellent interpersonal skills and be committed to working as part of a team
- Will have excellent communication skills, both written and verbal.
- Clear commitment to delivering quality and patient focused services
- Record of continuous professional development